

## TERMS OF REFERENCE

### **“Consultant to support the Climate and Energy Project in Asia of FES in developing and implementing of the Just Transition Forum in Asia”**

<b>Name of project</b>	Just Transition Forum in Asia
<b>Place of work</b>	Hanoi
<b>Duration (maximum number of working days)</b>	30
<b>Activity Number</b>	TBC

#### **I. BACKGROUND**

Global greenhouse gas (GHG) emissions have risen by at least 50% since 1990, and are expected to keep rising. In 2016, the energy sector made up about 57% of all GHG emissions globally, followed by agriculture, forestry, and land use; transport; industry; and waste. The impacts of climate change are already being felt. According to the 6<sup>th</sup> assessment report by the Intergovernmental Panel on Climate Change (IPCC), “global warming of 1.5°C and 2°C will be exceeded during the 21st century unless deep reductions in carbon dioxide (CO<sub>2</sub>) and other GHG emissions occur in the coming decades.”

The level of climate action required to achieve the Paris Agreement goals will constitute major transformational changes of each country’ economic system, the way energy is produced and used, how land and forests are managed and how cities are designed, among others. Therefore, a transition towards low carbon development is indispensable. The most important sector to reduce CO<sub>2</sub> emissions is the energy sector where fossil fuels still account for 80 percent of global energy consumption and 75 percent of greenhouse gas emissions. Asia however is still at the centre of the world’s remaining pipeline, its coal’s share of the generation mix is twice the global average. Therefore, tackling the global climate emergency will not be possible without a significant transition to renewable energy in Asia.

The concept of Just Transition emerged decades ago but attracted attention a past few years. With global focus on climate mitigation through shifting from fossil fuels to renewable energy sector, just transition is increasingly recognized as an approach for public/multi stakeholders support for a joint climate action and it can be seen as a pathway to achieve a just and sustainable future. However, the just transition concept has not yet received the due attention in Asian countries, both in existing renewable energy policies as well as energy development strategies. It is also due to the fact that there is little clarity about what a Just Transition is.

The first-ever Just Transition in Asia Forum (JTFA) held in 2021 provided a platform for leaders from governments, labor unions, civil society, academia, and think tanks came together to lay the foundations for a just transition pathway in the region. Speakers and participants discussed the opportunities a just transition presented in spite of considerable challenges and called for a socially just and equitable energy transition from fossil fuels to renewable energy.

Against this background, this year the Climate and Energy Project will convene a three day virtual regional Just Transition Forum in Asia in September. The objective of the Forum is to 1) to facilitate regional sharing, peer learning and coalition building among different stakeholders on Just Transition in Asia and globally, with the aim to promote the development of actor networks for exploring energy pathways towards decarbonization in the region. 2)To share best practices and common understanding of Just Transition with multi stakeholders, including governments, on how they can be applied at the global, regional, national and local levels.

3) To create and expand opportunities for deep debate and thinking, learning among scientists, thinkers and practitioners, project implementers and communities' hand on experience across the region and possible collaboration and 4) highlight needs and gaps on Just Transition in the region in terms of knowledge and experience and to call for regional action toward COP27.

From 7<sup>th</sup> to 9<sup>th</sup> September 2022, the Just Transition Forum in Asia will be organised in collaboration with the Climate Action Network Southeast Asia (CAN SEA) to strengthen visibility and outreach of the forum in the region.

## II. SCOPE OF WORK

The consultant shall support the FES Climate and Energy Project in Asia in the preparation and implementation of the regional Just Transition Forum in Asia 7<sup>th</sup> to 9<sup>th</sup> September 2022.

The consultant needs to have the following qualifications:

- A minimum of 2 years of relevant experience in development and communication
- Understand about FES mission and concept of Just Transition
- Understand the best practices of main social media channels including Facebook, Twitter; Previous working experience with FES is an advantage
- Strong spoken and written English language skills.
- Ability to perform multitasking under time pressure and keep an overview of a complex project;
- Ability to work effectively in a team.

## III. TIMELINE – NUMBER OF WORKING DAYS

No	Task	Output	Working days
1	Liaison with FES Offices in Asia to clarify the main content and work plan of transformation labs	Work plan, template	1
2	Revise and update of program and communication plan according to FES inputs	Final program	1
3	Attend and documentation of the virtual regional meetings of FES climate focal points to collect comments and inputs	Meeting agenda, minutes	1
4	Work with FES communication officers in Asia on media campaign for the event: <ul style="list-style-type: none"> <li>- Content generation for FES Facebook page, website</li> <li>- Creating video teasers introducing transformation labs</li> <li>- Compilation of media package for the event</li> <li>- Liaison with designing company for designing of the visuals for the event and landing page</li> </ul>	Communication plan, design package (banner, PPT template, templates for SM), video teaser, website versions	12

	- Liaison with service provider, FES communication officers and CC team on the communication and media for JTFA		
7	Participation and support at the conference	Minute, documentation	1.5
8	Support in the evaluation and follow-up of the event	Meeting minutes	3
		<b>Total</b>	<b>19.5</b>

The number of working days for each activity might be adapted based on the actual needs, in consultation with FES and the consultant.

#### **IV. HONORARIUM FEE, CONTRACT MODALITIES AND DURATION OF CONTRACT**

Starting date of the contract is 18 August 2022. It shall end no later than 30.09.2021

The contractor will work on a freelance basis. Therefore, it is his/her responsibility to take care of necessary social insurances (health insurance, pension funds, etc.).

The number of working days for each task might be adapted based on the actual needs, in consultation with FES and the consultant, and shall not exceed 30 days in total.