

TERMS OF REFERENCE

“Consulting services in supporting the Climate and Energy Project in Asia of FES to develop and implement of the Just Transition Forum in Asia”

Name of project	Just Transition Forum in Asia
Place of work	Hanoi
Duration (maximum number of working days)	50
Activity Number	TBC

I. BACKGROUND

To limit global warming to well below 1,5 °C in line with the Paris Agreement and to achieve the Sustainable Development Goals (SDGs), a transition towards a low-carbon development model is needed. The most important sector to reduce CO2 emissions is the energy sector: coal-fired power plants across the globe need to be closed by 2050 and new coal power investments reduced to a minimum (IPCC, 2018). Nevertheless, the Asian continent is leading the world in coal pipeline, it already accounts close to half of global CO2 emissions and is expected to rise with increasing population rates and industrial advancement. Tackling the global climate emergency will not be possible without a significant shift to renewable energy in Asia. This makes it so important to envision what kind of energy future should be pursued in Asian countries.

With the global attention to fast-track climate mitigation efforts, especially through divestment from fossil fuels to the RE sector, the issue of a just transition has come increasingly to the core of the international climate debate, driven mainly by trade unions and civil society organizations (CSOs) from across the globe. However, the just transition concept has not yet received the due attention in Asian countries, both in existing renewable energy policies as well as energy development strategies. It is also due to the fact that there is little clarity about what a Just Transition means in different national contexts.

Against this background, the Climate and Energy Project will convene a virtual regional Just Transition Forum in Asia in September with a national one-day kick-off event in Hanoi. The objective of the Forum is to facilitate cross-regional information sharing, learning and alliance building among different stakeholders in Asian countries. The aim is to develop broad-based network of progressive players, such as trade unions academia, CSO, private sector, think tanks, decision-makers, youth, and feminist movements to explore and envision national, sectoral and regional energy pathways, which challenge dominant development narratives, such as pro-fossil fuel.

II. SCOPE OF WORK

The consultant shall support the FES Climate and Energy Project in Asia in the preparation and implementation of the regional Just Transition Forum in Asia in September in Hanoi.

The consultant needs to have the following qualifications:

- A minimum of 3 years of relevant experience in project management in international development cooperation
- Understand the best practices of main social media channels including Facebook, Twitter;
- Strong spoken and written German and English language skills, Vietnamese is an asset
- Ability to perform multitasking under time pressure and keep an overview of a complex project;
- Ability to work effectively in a team.

III. TIMELINE – ESTIMATED NUMBER OF WORKING DAYS

No	Task	Output	Working days
1	Liaison with FES Offices in Asia to clarify the main content and work plan of transformation labs	Work plan, template	1
2	Revise and update of the concept note and program according to FES inputs	Final program and concept note	1
3	Co-facilitation and documentation of the virtual regional meetings of FES climate focal points to collect comments and inputs	Meeting agenda, minutes	1
4	Work with FES communication officers on media campaign for the event: <ul style="list-style-type: none"> - Content generation for FES Facebook page, website - Creating video teasers introducing transformation labs - Compilation of media package for the event - Liaison with designing company for designing of the visuals for the event - Liaison with service provider, FES communication officer and CC team on the website for JTFA 	Communication plan, design package (banner, PPT template, templates for SM), video teaser, website versions	15
5	Support the CC team in the development of the TOR and agenda for the national kick-off event in Hanoi	Agenda, ToR	2
6	Liaison with service providers and CC team to organize the launching event in Hanoi		2
7	Participation and co-facilitation at the conference	Facilitation plan	2
8	Support in the evaluation and follow-up of the event	Meeting minutes	3
		Total	27

The number of working days for each activity might be adapted based on the actual needs, in consultation with FES and the consultant.

Applications should be sent in English, by 23rd April, to ngan@fes-vietnam.org with reference to the “Consultant for Just Transition Forum in Asia”.